How to Create a Desktop Shortcut

**Google Chrome**

1. Navigate to the [SchoolDude Login Portal](#).
2. Click the three bar (or wrench) icon in the right corner of the screen.
3. Scroll down to More Tools (or Tools) and select Add to Desktop (or Create Application Shortcuts).
4. From the dialogue box, name the icon and click Add (in some versions, from the dialogue box you can choose whether you want the shortcut to appear on your Desktop, in your Start menu or pinned to your Taskbar).

**Internet Explorer**

1. Navigate to the [SchoolDude Login Portal](#).
2. Right click in any blank space on the web page.
3. From the context popup menu select Create shortcut.