Baltimore City Public Schools
Office of Enrollment, Choice and Transfers
Statement to Decline Middle or High School Choice Placement

Student Last Name *Student First Name* *Student ID*

Please read and initial all statements.

As the parent/guardian of the above-named student, I would like to decline this student's placement for the 2019-20 school year at

School Name *School #*

Initials: _____

I understand that, upon declining this placement for my student, the school will find another student who will fill the vacant seat.

Initials: _____

I understand that my student will not be placed into a school that was placed higher among the five school choices on the original choice application. (Had she or he been chosen through the lottery or rank process at the preferred school, she or he would have been placed in that school in the initial choice process.)

Initials: _____

On behalf of my student and family, we are declining this placement for the following reason(s):

_____ The student has moved a significant distance from where we lived when the original choice application was completed.

_____ The student attended an open house/information session and learned that the school does not meet his or her interests.

_____ We would prefer that the student attend one of the choices that were placed lower on the original application.

_____ The student will be attending a private school or other school not part of Baltimore City Public Schools and will not require a City Schools placement for the 2019-20 SY.

_____ Other: _____

_____

Please submit this form to the Office of Enrollment, Choice and Transfer, 200 E. North Ave., Room 106, Baltimore, MD 21202, by April 26, 2019. If you would like to apply for another City School placement, this form should be accompanied by the Middle or High School Choice Application (updated as of March 2019).

_____

Parent/Guardian Signature ***Date***

_____

Parent/Guardian Name (Please Print) ***Telephone Number***