

# BALTIMORE CITY

## PUBLIC SCHOOLS

Office of Enrollment, Choice and Transfers

### Middle School Choice Application

*Updated March 2019*

- Do you want to decline the middle school placement made for you through the initial school choice process?
- Were you not accepted into any of your original choices?
- Did you miss the deadline for submitting your original choice application?

If your answer to any of these questions is “yes,” then please complete this adjusted middle school choice application. Simply follow the suggestions below to help ensure that you will be admitted to one of your preferred schools. For more detailed information, please visit [www.baltimorecityschools.org/choice](http://www.baltimorecityschools.org/choice) and review *The Middle and High School Choice Guide*. Each school in the district has designated at least one person as its School Choice Liaison. If you attend a Baltimore City public school, please talk with this liaison about what choices might be best for you.

#### Things to Consider

When students decline a placement, they will *not* be placed into one of the higher choices on their original choice application. The original placement in a school lower on the list of a student’s original five school choices was made either because the student was not chosen in a lottery conducted by a preferred school or, for entrance criteria schools, was not ranked high enough to be offered a placement. In either of these cases, students may be placed on a wait list for a preferred school option and may be selected off that wait list in the uncommon event that spaces become available at a school. Schools contact students directly if they are selected from a wait list, though this may not occur until late summer.

**Please remember that students have until April 26, 2019 to decline their placement in writing to the Office of Enrollment, Choice and Transfers, 200 E. North Ave., Room 106, Baltimore, MD 21202. Updated placement letters will be sent by May 24, 2019.**

Priority Group: Students who currently attend an elementary school that is *not* zoned to a K-8 school for 6<sup>th</sup> grade are in priority group 1 and receive placement preference during middle school choice.

Geographic Location: In order to keep young students as close as possible to their communities, City Schools gives placement preference to students who want to attend schools within their quadrant of residence. For a list of schools by quadrant, see *The Middle and High School Choice Guide*.

Siblings: When possible, City Schools places siblings in the same school. A sibling is defined as a brother or sister who resides in the applicant’s household and shares a common parent or legal guardian, a brother or sister who has been legally adopted by the applicant’s family or a child who is the legal responsibility of the applicant’s parent or legal guardian. Please indicate each sibling’s name, birth date, current grade and school on the application form. A copy of each sibling’s birth certificate must accompany the application.

Advanced Academic Programs: Advanced Academic middle school programs provide differentiated academic opportunities for 6<sup>th</sup> to 8<sup>th</sup> graders who learn at a fast pace and who can benefit from greater depth and breadth of instruction. Students are accepted on the basis of specified criteria and available space, not on priority codes.

**Applicants Who Are Not Current City Schools Students or Are Nonresidents of Baltimore City**

If you are a resident of Baltimore but do not currently attend a Baltimore City public school or if you are nonresident of Baltimore City, you may use this form to apply to a Baltimore City public middle school. A representative of your current school must complete Section 2 of the form, providing numerical grades, test data (national percentile scores on a norm-referenced standardized test not more than one year old) and attendance information. If testing is needed, please contact the Office of Achievement and Accountability at 443-984-2000. Copies of report cards, test results, birth certificate and appropriate residence documentation must be attached to the application form and submitted to the Office of Enrollment, Choice and Transfer, 200 E. North Ave., Room 106, Baltimore, MD 21202, by April 26, 2019.

For more information, see page 10 of *The Middle and High School Choice Guide*. Note that students whose parents or legal guardians are not residents of Baltimore City will be accepted only after all Baltimore City students have been placed.

**Middle Schools to Consider for Your Choice Application**

**Only the schools listed in this table can be included on the choice application.** Other middle schools listed in *Choose Your School* require either a separate application or no longer have spaces available for additional applicants.

**Middle Schools**

**Middle Schools with Advanced Academic Programs**

*Students admitted according to entrance criteria; priority group and quadrant not considered*

Francis Scott Key Elementary/Middle School #76



# BALTIMORE CITY PUBLIC SCHOOLS

## Statement to Decline Middle or High School Choice Placement

<i>Student Last Name</i>	<i>Student First Name</i>	<i>Student ID</i>

As the parent/guardian of the above-named student, I would like to decline this student's placement for the 2019-20 school year at

<i>School Name</i>	<i>School #</i>

***Please read and initial the following statements:***

I understand that, upon declining this placement for my student, the school will find another student who will fill the vacant seat.

**Initials:** \_\_\_\_\_

I understand that my student will not be placed into a school that was placed higher among the five school choices on the original choice application. (Had the student been chosen through the lottery or rank process at the preferred school, she or he would have been placed in that school in the initial choice process.)

**Initials:** \_\_\_\_\_

***On behalf of my student and family, we are declining this placement for the following reason(s):***

\_\_\_\_\_ The student has moved a significant distance from where we lived when the original choice application was completed.

\_\_\_\_\_ The student attended an open house/information session and learned that the school does not meet his or her interests.

\_\_\_\_\_ We would prefer that the student attend one of the choices that was placed lower on the original application.

\_\_\_\_\_ The student will be attending a private school or other school not part of Baltimore City Public Schools and will not require a City Schools placement for the 2019-20 SY. Name of new school: \_\_\_\_\_

\_\_\_\_\_ Other reason not listed: \_\_\_\_\_

**Please submit this form to the Office of Enrollment, Choice and Transfer, 200 E. North Ave., Room 106, Baltimore, MD 21202, by April 26, 2019. If you would like to apply for another City School placement, this form should be accompanied by the Middle or High School Choice Application updated as of March 2019.**

\_\_\_\_\_  
***Parent/Guardian Signature***

\_\_\_\_\_  
***Date***

\_\_\_\_\_  
***Parent/Guardian Name (Please Print)***

\_\_\_\_\_  
***Telephone Number***