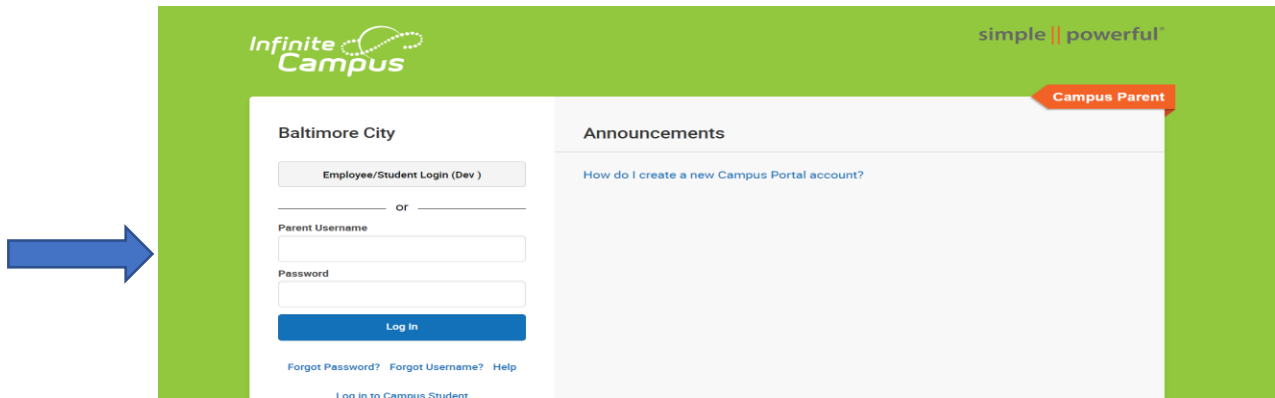


SUMMER 2023-PROGRAM ENROLLMENT Step-by-Step GUIDE

Click link for Parent Portal: <https://baltimore.infinitecampus.org/campus/portal/parents/bcps.jsp>

Step 1: Enter User Name and Password

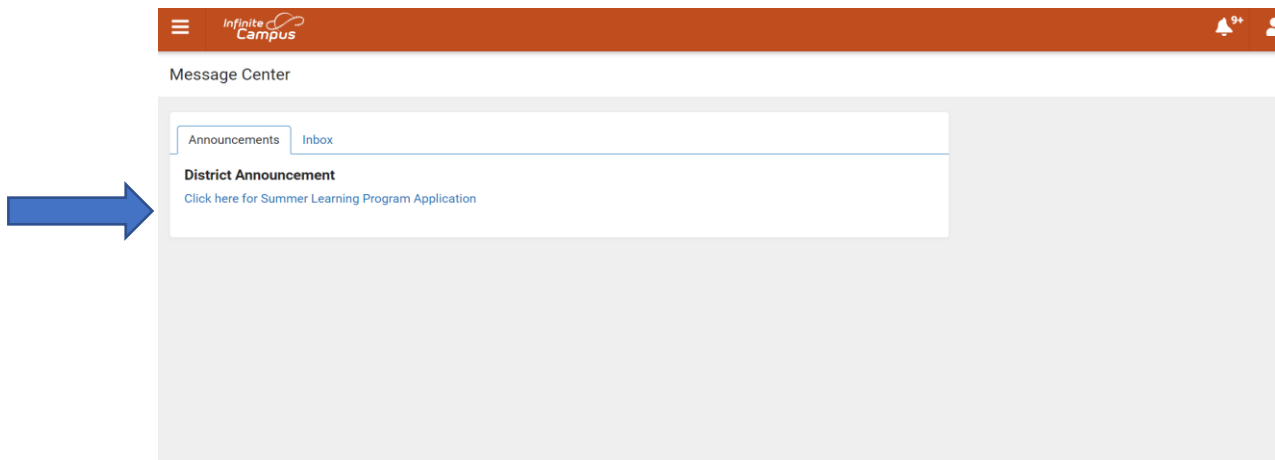


The screenshot shows the Infinite Campus login page for Baltimore City. The page has a green header with the Infinite Campus logo and the tagline "simple || powerful". Below the header, there is a "Campus Parent" tab. The main content area is divided into two sections: "Baltimore City" and "Announcements". The "Baltimore City" section contains a login form with the following elements:

- A button labeled "Employee/Student Login (Dev)".
- A separator line with "or" in the middle.
- A "Parent Username" input field.
- A "Password" input field.
- A blue "Log In" button.
- Links for "Forgot Password?", "Forgot Username?", and "Help".
- A link for "Log in to Campus Student" at the bottom.

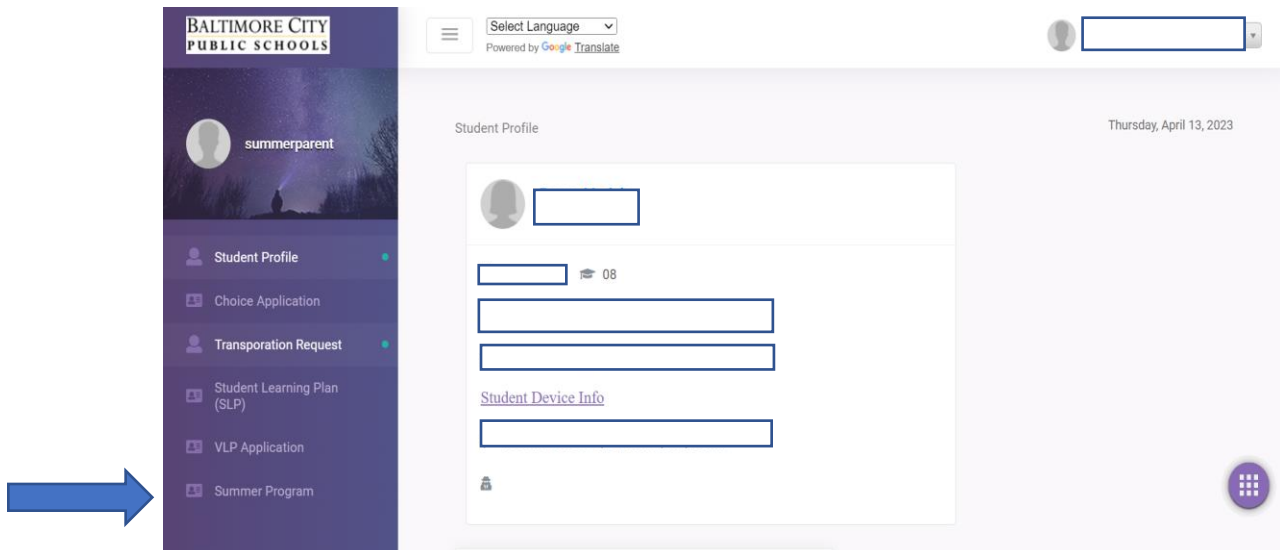
The "Announcements" section contains a link: "How do I create a new Campus Portal account?". A blue arrow points to the login form.

Step 2: Click link to Summer Learning Program Application



The screenshot shows the Infinite Campus parent portal message center. The page has a brown header with the Infinite Campus logo and a notification bell icon. Below the header, there is a "Message Center" section with two tabs: "Announcements" and "Inbox". The "Announcements" tab is active, and a "District Announcement" is displayed with the text "Click here for Summer Learning Program Application". A blue arrow points to this link.

Step 3: Click "Summer Program"



The screenshot shows the Infinite Campus parent portal student profile page. The page has a purple header with the Baltimore City Public Schools logo and a "Select Language" dropdown menu. Below the header, there is a "Student Profile" section with the name "summerparent" and a profile picture. The main content area is divided into two sections: "Student Profile" and "Student Device Info". The "Student Profile" section contains a form with the following elements:

- A profile picture input field.
- A phone number input field with "08" next to it.
- Two empty input fields.
- A link for "Student Device Info".
- A link for "Student Device Info" below the link.
- A link for "Student Device Info" below the link.

The "Student Device Info" section contains a form with the following elements:

- A link for "Student Device Info".
- A link for "Student Device Info" below the link.

A blue arrow points to the "Summer Program" option in the sidebar.

Step 4: Select student that you are submitting an application for

The screenshot shows the Baltimore City Public Schools website interface. On the left is a navigation menu with options: Student Profile, Choice Application, Transportation Request, Student Learning Plan (SLP), and VLP Application. The main content area is titled "Summer Learning Program" and includes a "How it works" section with instructions and a "+ Apply for Summer Program" button. In the top right corner, there is a user profile dropdown menu with three visible options, highlighted by a blue arrow.

Step 5: Click "+Apply for Summer Program"

This screenshot is identical to the previous one, but the blue arrow now points to the "+ Apply for Summer Program" button located at the bottom of the "How it works" section.

Step 6: Confirm and/or enter Parent/Guardian Contact information (you will receive a confirmation email)

The screenshot displays the application form for the Summer Learning Program. At the top, there is a red warning message: "Heads Up! Acceptance to this program is pending District approval. click here for Summer Program Details". The form includes fields for: Student Name/Student Number/Date of Birth (with separate boxes for name, number, and date); School/Grade level (with a dropdown menu showing "0004-Stewart Hill Academic Academy" and "04"); Parent/Guardian Contact information (with sub-fields for Last Name, First Name, Email, and cell phone); and a "Select Summer Learning Program" dropdown menu. A green "Submit Application" button is located at the bottom right, highlighted by a blue arrow.

Step 7: Click the "Select a program" drop-down

The screenshot shows a web application form with a dark blue sidebar on the left containing three menu items: "Student Learning Plan (SLP)", "VLP Application", and "Summer Program". The main form area has a light gray background. At the top, a red banner reads "Heads Up! Acceptance to this program is pending District approval. [click here for Summer Program Details](#)". Below this, there are input fields for "Student Name/Student Number/Date of Birth", "School/Grade level" (with "0004-Stewart Hill Academic Academy" and "04" selected), and "Parent/Guardian Contact(phone#(use numbers only))" with sub-fields for "Last Name", "First Name", "Email", and "cell phone". The "Select Summer Learning Program" dropdown menu is open, showing "Select a program". A green "Submit Application" button is at the bottom right, next to a purple grid icon. A blue arrow points to the dropdown menu.

Step 8: Select a program from the list that appears (note: some programs require a PIN due to enrollment criteria)

This screenshot is similar to Step 7, but the "Select Summer Learning Program" dropdown menu is expanded to show a scrollable list of programs. The list includes: "Cadence - Virtual - July 5-August 11", "ELEV8 - Abbottston - July 5-August 11", "ELEV8 - Cecil - July 5-August 11", "ELEV8 - Collington Square - July 5-August 11", "ELEV8 - Edgewood - July 5-August 11", "Fine Arts Camp - TBD - July 3-August 4", "Great Kids Farm - Great Kids Farm - July 10-July 13", "Great Kids Farm - Great Kids Farm - July 17-July 20", "Great Kids Farm - Great Kids Farm - July 31-August 3", "Great Kids Farm - Great Kids Farm - July 24-July 27", "SALA - Bay Brook - June 26-August 4", "SALA - Dorothy I Height - June 26-August 4", "SALA - Francis Scott Key - June 26-August 4", "SALA - Gardenville - June 26-August 4", "SALA - Graceland Park O'Donnell Heights - June 26-August 4", "SALA - Henderson Hopkins - June 26-August 4", "SALA - Leith Walk - June 26-August 4", "SALA - Pimlico - June 26-August 4", and "SALA - Wildwood - June 26-August 4". The "Submit Application" button and purple grid icon are still visible at the bottom right. A blue arrow points to the list of programs.

Step 9: Click "Submit Application"

This screenshot shows the application form after a program has been selected. The "Select Summer Learning Program" dropdown menu now displays "SALA - Henderson Hopkins - June 26-August 4". All other form fields and the "Submit Application" button remain the same as in the previous steps. A blue arrow points to the "Submit Application" button.

Enrollment is now complete, and you will receive a confirmation email!

We look forward to spending the summer with you.

Summerprograms@bcps.k12.md.us