



# BALTIMORE CITY PUBLIC SCHOOLS

## GENERAL ORDER 10-37 SECTION J-2

### WEAR AND CARE OF DEPARTMENTAL PORTABLE TRANSCEIVERS AND THEIR ACCESSORIES

Revisions Approved: June 12, 2018

---

This General Order contains the following numbered sections:

- I. Directive
- II. Purpose
- III. General
- IV. Wearing of the Departmental Portable Transceiver
- V. Effective Date

#### **I. DIRECTIVE**

It is the intent of this Baltimore City School Police Force (BCSPF) to ensure its members are properly equipped to perform their assigned duties. Consistent with this, every officer on duty is provided a portable transceiver.

It is also the intent of the BCSPF to hold members accountable for the good order and proper care of assigned equipment.

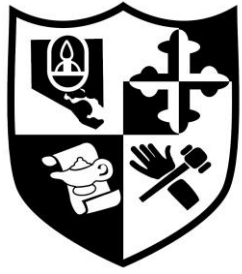
#### **II. PURPOSE**

The purpose of this General Order is to establish procedures governing the wear and care of departmental portable transceivers and to issue a warning concerning the transceiver and battery.

#### **III. GENERAL**

Members to whom departmental portable transceivers are assigned may be held fiscally responsible for the loss or theft of this valuable piece of equipment. Reference is made to General Order entitled "Rules and Regulations" which states:

"Members of the department shall be held responsible for all equipment issued to them, and where it is established that any part thereof is lost or damaged through negligence; the officer concerned shall be obligated to replace it as their own expense. Every member of the department shall assume a personal responsibility for all departmental property issued to them or placed in service for their use or convenience, and shall notify their commanding



# BALTIMORE CITY PUBLIC SCHOOLS

## GENERAL ORDER 10-37 SECTION J-2

### WEAR AND CARE OF DEPARTMENTAL PORTABLE TRANSCEIVERS AND THEIR ACCESSORIES

Revisions Approved: June 12, 2018

---

officer immediately when such property or equipment requires repair or replacement.” Portable transceivers are to be in the possession and control of the officers to whom they have been assigned at all times and should be operational at all times except as required for officer safety in the performance of duty.

School based officers who are provided with portable transceiver issued by the school will carry and utilize the portable transceiver. Use of this transceiver is for the purpose of officer safety.

Portable transceivers utilized by this agency are the Motorola XTS5000. A safety warning concerning the portable transceiver is outlined in Annex A.

#### **IV. THE WEARING OF THE DEPARTMENTAL PORTABLE TRANSCEIVER**

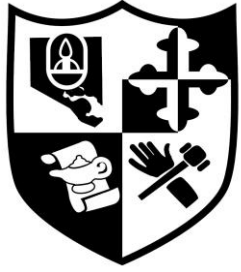
The portable transceivers are to be worn as follows:

- A. The portable transceiver and its carrying case shall be carried on the side opposite the service weapon.
- B. The carrying case shall be attached to the equipment belt;
- C. The speaker/mic shall be attached to the epaulet of the outer uniform garment.

NOTE: Either the left or right epaulet may be used for the speaker/mic so long as the officer can operate the portable transceiver with their weak hand in order that their strong hand remain free at all times.

- D. Officers should ensure the speaker/mic wire is not twisted or wrapped around the transceiver in order to avoid damage to the inner wire.

NOTE: Safety Warning Concerning the Portable Transceiver and Battery- Annex A



**BALTIMORE CITY**  
**PUBLIC SCHOOLS**

**GENERAL ORDER 10-37**  
**SECTION J-2**

**WEAR AND CARE OF DEPARTMENTAL PORTABLE TRANSCEIVERS AND THEIR ACCESSORIES**

**Revisions Approved: June 12, 2018**

---

**V. EFFECTIVE DATE**

This Order shall be effective on the date of publication.

I certify that I have read and fully understand this Order.

Signature \_\_\_\_\_ Date \_\_\_\_\_