

**BALTIMORE CITY SCHOOLS**

*Baltimore School Police Force*

**GENERAL ORDER 10-56  
SECTION K  
ANNEX A**

BALTIMORE CITY SCHOOL POLICE FORCE

**REQUEST FOR SECONDARY EMPLOYMENT**

Required Request For All Secondary Employment, Paid or Voluntary,  
(to be renewed – annually in January) - Amendment to General Order 10-56, K-3

\_\_\_\_\_  
Requesting Officer                      Seq. #                      Assignment                      Date

\_\_\_\_\_  
Name of Employer Requested                      Employee or Independent Contractor

\_\_\_\_\_  
Employer Address                      Zip Code                      Phone #

\_\_\_\_\_  
Type of Business                      Position Applied For

\_\_\_\_\_  
Nature of Work Performed                      Hours of Secondary Employment

\_\_\_\_\_  
Name of Employer                      Trade Name

\_\_\_\_\_  
Address                      Zip Code                      Business Phone

\_\_\_\_\_  
Type of Business                      Hours of Secondary Employment

Reason for Desiring Secondary Employment: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Make & Type of Off-Duty Weapon                      Model                      Serial #                      Caliber

Gun Permit # (if applicable): \_\_\_\_\_

I, \_\_\_\_\_ do hereby certify that I have read and fully  
*Print* (Rank, First Name                      Middle Initial                      Last Name)  
understand the General Order entitled Secondary Employment and agree to abide by the regulations therein.

\_\_\_\_\_  
Signature                      Date

\_\_\_\_\_  
Reviewed by: (Name & Rank)                      Recommendations/Limitations

\_\_\_\_\_  
Approved                      Disapproved                      Chief of School Police/Designee                      Date