

BALTIMORE CITY SCHOOLS

Baltimore School Police Force

GENERAL ORDER 10-15

SECTION C

ANNEX A

COMPLAINT FORM

Date _____

Admin Number _____

Control Numbers _____

Nature of Complaint _____

Complainants Name _____

Home Address _____ Phone _____

Business Address _____ Phone _____

If applicable list other complainant's and/or witness: _____

(Use other side if necessary)

Name of involved member(s) _____

Assignment(s) _____

Location of Incident _____

Date & Time Occurred _____

Date & Time Reported _____

Received by _____

Narrative/Comments _____

(Use other side if necessary)

- Current Complaint Status: Unfounded () Complaint Taken ()
() Resolved with Complaint No Further Action
() Supervisory Investigation () Administrative Report Attached
() Referred to Internal Affairs to Investigate
() Exonerated () No – Sustained () Sustained
() Summary Punishment () Hearing Board

Reviews By: _____ Date: _____