First Pay Dates for 2019-2020 School Year

Please review the information below regarding upcoming pay dates. If you have questions, please email humancapital@bcps.k12.md.us or call 410-396-8885.

On the Thursday before each pay date, you may view details of your paycheck on Employee Self Service. (For ESS help, click here.)

If you are a new employee, have not elected to be paid by direct deposit, or signed up for direct deposit after August 13th, your September 6th paycheck will be delivered to your work location. If you work at multiple locations, your check will be delivered to your primary school location. If you have a pre-existing direct deposit arrangement, you will be paid by direct deposit. If you newly signed up for direct deposit by August 27th, your direct deposit will take effect for the next payday, on Friday, September 20th. If you have not signed up for direct deposit and would like to receive direct deposit for future paychecks, submit the Direct Deposit Form to Payroll.

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<th>Pay date</th>
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| September 6   | August 17 to August 30 | • BTU, L44, PSASA, and PSRP (10-month): Paychecks will reflect 2018-19 salaries/wages  
• CUB, FOP, and PSRP (12-month): Paychecks will reflect 2019-20 salaries/wages  
• All paychecks, except for continuing employees who have a continuing direct deposit arrangement, will be delivered to your school/location  
• For 10-month school-based staff, payday reflects four days of work (August 27 – August 30). |
| September 20  | August 31 to September 13 | • BTU and L44: Paychecks will reflect 2018-19 salaries/wages  
• CUB, FOP, PSASA, and PSRP: Paychecks will reflect 2019-20 salaries/wages  
• New Teacher Summer Institute stipends will be included  
• For staff with approved spring or summer tuition reimbursement, payment will be included  
• Paper paychecks will be delivered to school/office locations for employees who do not have a continuing direct deposit arrangement or who did not set up direct deposit by September 3 |
| October 4     | September 14 to 27   | • All paychecks will reflect 2019-20 salaries  
• Except for employees with direct deposit, paper paychecks will be mailed to home addresses |