EXPLORE NEW POSSIBILITIES

2019-20
Pre-k & Kindergarten Registration

Baltimore City Public Schools
I know that as a parent, you want your child to have the best future possible. By registering your child for school today, you’re taking the first step toward making that future a reality.

Over the next few years at City Schools, your child will learn lots of new things and explore all kinds of topics. Together, you’ll find out what excites your child and watch as he or she develops a love for learning. You’ll also notice that, as your child makes new friends, he or she will learn how to solve problems and express him or herself in new ways.

Enrolling your child in school for the first time is exciting, but it can be an emotional experience for some parents. Our teachers and staff are ready to answer your questions and talk through what pre-k or kindergarten will be like for your child next year, so please reach out to your child’s future school for more information.

Thank you for trusting us with the education and care of your child—it is a responsibility we take very seriously. We can’t wait to welcome your child to his or her new school in September!

Dr. Sonja Brookins Santelises
CEO, Baltimore City Public Schools
Congratulations! It’s time for your child to register for pre-k or kindergarten!
Children who turn four or five by September 1, 2019, can register for pre-k or kindergarten.

To register at your neighborhood school, simply follow these steps.

1. Find your neighborhood school by entering your home address under “Find Schools Near Me” at www.baltimorecityschools.org/schools.

2. Fill out the registration form included here.

3. Gather all the paperwork you need to begin the registration process:
   - Birth certificate showing your child’s birth date or other government-issued photo ID of the parent/guardian (i.e., U.S. passport, state driver’s license)
   - Two proofs of primary residence dated within 30 days (water, gas/electric or telephone bill; verifiable lease agreement, rent receipt [rent receipts should have the management letter head at the top of the receipt – no handwritten rent receipts], or mortgage statement; bank statement; letters from Social Security and Social Services)
   - Your child’s immunization record (free immunizations are offered through the Baltimore City Health Department; visit [www.baltimorecityschools.org/immunizations] or ask at your school for more information)
   - Lead test certificate (ask at your school for the form)
   - Proof of your child’s most recent physical exam
   - If applicable, proof of guardianship
   - If applicable, your child’s Individualized Education Program (IEP)

4. On or after April 23, take the registration form and paperwork with you to your neighborhood school.

If you’re interested in applying for a charter school, contact that school directly to ask about its registration process.
Understanding Pre-k Eligibility

When placing students in pre-k at neighborhood schools, City Schools uses priority groups.

**PRIORITY 1**

Children who will be four by September 1, are low income or homeless or have an IEP will be given priority for placement at their neighborhood school. Children who will be four and receive special education services will also be given priority for placement.

**PRIORITY 2**

Children who will be four by September 1 but are not low income, homeless, or receiving special education services will be given second priority. Schools will accept registration materials for these students on July 1 only if there is space and on a first-come, first-served basis.

Space in pre-k is limited. If the neighborhood school’s pre-k fills quickly, families may be offered a pre-k seat at another school as close as possible to the child’s home.

Understanding Early Admission

Children who turn four or five between September 2 and October 15 may apply for early admission to pre-k* or kindergarten. To apply, parents/guardians need to complete the standard registration form as well as additional paperwork and return it to City Schools’ district office.

The window to apply for early admission to pre-k is August 1–16; the window for kindergarten is April 23–May 23.

For more information about early admission, including the additional required paperwork, please visit (www.baltimorecityschools.org/pre-k-and-kindergarten-registration) or call 443-642-3039.

*Only Priority 1 students can apply for early admission to pre-k.

Enoch Pratt Free Library: Your Child’s First Card

The Enoch Pratt Free Library is a great place to visit with your young child. The library has many programs, services, and resources for families. And, of course, there are lots of books to read together with your child!

When you enroll your child in pre-k or kindergarten, you have the chance to automatically receive a library card, known as the First Card, for your child. This special library card is for children under the age of 6, that can be used to check out children’s books from any Enoch Pratt Free Library, and never gets charged late fees.

To receive your child’s First Card, make sure to check the “Yes, please give my child a First Card” box on the last page of your enrollment form. To find your local library branch, visit (www.prattlibrary.org/locations) or call 410-396-5430.

Immunizations

All children who attend school must show proof that they have received all state-required immunizations. To find out what immunizations are required to attend pre-k or kindergarten, visit [www.baltimorecityschools.org/immunizations] or check with your local school.

The Baltimore City Health Department offers free immunizations for children in Baltimore City. To find out dates and times for clinics, please call 410-396-4454.
STUDENT REGISTRATION FORM

SCHOOL USE ONLY

School Year __________  School Name  _________________________________________ Grade _______  
Local Student # _________________________  Person ID # _________________________  Today's Date _____________________  
Enrollment Start Date _________________ Enrollment Start Status  _________________ Immunizations Received: ☐ Yes ☐ No

Student Information

Legal Student Name

Preferred Name (if applicable) ______________________________________________________________________________________________
Gender ☐ Male ☐ Female  Date of Birth __________  
Where was the student born? ______________________  When did the student first go to school in the U.S.? __________
What school did the student last attend? ____________________________________  Is the student Hispanic/Latino? ☐ Yes ☐ No
What is the student’s race or ethnicity? Check all that apply.
☐ American Indian/Alaska Native  ☐ Asian  ☐ Black/African American  ☐ Native Hawaiian/Other Pacific Islander  ☐ White
Is the student temporarily living with others due to lack of permanent housing, living in a shelter, living in a motel/hotel, or otherwise homeless? ☐ Yes ☐ No
Does the student have a parent or guardian in the Active Duty, National Guard, or Reserve component of the United States military services? ☐ Yes ☐ No
Does the student have an Individualized Education Program (IEP), Individual Family Service Plan (IFSP), 504 Plan, or receive other special programming? ☐ IEP ☐ IFSP ☐ 504 ☐ Other

Medical Information

Please check with the school principal and nurse regarding treatment plans during school hours.

Does the student have any serious medical conditions?
☐ Diabetes  ☐ Asthma  ☐ Epilepsy  ☐ Heart disease  ☐ ADD/ADHD  ☐ Major surgery  ☐ Vision/hearing difficulties  ☐ Other

Does the student have any allergies (food, insect, medication, environmental)? ☐ Yes ☐ No
If yes, please list: ______________________________________________________________________________________________

Does the student take any medication (including inhalers)? ☐ Yes ☐ No
If yes, please list: ______________________________________________________________________________________________

Maryland Home Language Survey

In accordance with federal and state requirements, the Home Language Survey is administered to all students and used only for determining whether a student needs English language support services. It is not used for immigration matters or reported to immigration authorities.

If a language other than English is indicated on two or more of the three questions below, the student will be assessed for English language support services. Additional criteria for testing may be considered.

1. What language(s) did the student first learn to speak? ______________________________________________________________________________________________
2. What language does the student use most often to communicate? ______________________________________________________________________________________________
3. What language(s) are spoken in your home? ______________________________________________________________________________________________
STUDENT REGISTRATION FORM – Continued

PRIMARY HOUSEHOLD – This is the address where the student lives most of the time. If the student lives at two addresses, please fill out the “Secondary Household” section as well.

Street Address ________________________________________________________

Mailing Address (if different) ____________________________________________

Household Phone Number ________________________________

Parent/Guardian 1

Legal Parent/Guardian Name ____________________________________________

Gender □ Male □ Female Date of Birth MONTH/DAY/YEAR Preferred Language ___________

Relationship to Student □ Parent □ Legal guardian □ Foster parent □ Step parent □ Other: ___________________________

Email Address __________________________________ Cell Number __________ Work Number __________

Lives with student □ Yes □ No Has legal custody of student □ Yes □ No

Has permission to pick up student □ Yes □ No Gets mailings for student □ Yes □ No

Should have access to Campus Portal (online access to grades and attendance information; visit www.baltimorecityschools.org/campus-portal) □ Yes □ No

Parent/Guardian 2

Legal Parent/Guardian Name ____________________________________________

Gender □ Male □ Female Date of Birth MONTH/DAY/YEAR Preferred Language ___________

Relationship to Student □ Parent □ Legal guardian □ Foster parent □ Step parent □ Other: ___________________________

Email Address __________________________________ Cell Number __________ Work Number __________

Lives with student □ Yes □ No Has legal custody of student □ Yes □ No

Has permission to pick up student □ Yes □ No Gets mailings for student □ Yes □ No

Should have access to Campus Portal (online access to grades and attendance information; visit www.baltimorecityschools.org/campus-portal) □ Yes □ No

SECONDARY HOUSEHOLD – Please fill out only if applicable (e.g., legal shared custody).

Street Address ________________________________________________________

Mailing Address (if different) ____________________________________________

Household Phone Number ________________________________

Parent/Guardian 1

Legal Parent/Guardian Name ____________________________________________

Gender □ Male □ Female Date of Birth MONTH/DAY/YEAR Preferred Language ___________

Relationship to Student □ Parent □ Legal guardian □ Foster parent □ Step parent □ Other: ___________________________

Email Address __________________________________ Cell Number __________ Work Number __________

Lives with student □ Yes □ No Has legal custody of student □ Yes □ No

Has permission to pick up student □ Yes □ No Gets mailings for student □ Yes □ No

Should have access to Campus Portal (online access to grades and attendance information; visit www.baltimorecityschools.org/campus-portal) □ Yes □ No

Parent/Guardian 2

Legal Parent/Guardian Name ____________________________________________

Gender □ Male □ Female Date of Birth MONTH/DAY/YEAR Preferred Language ___________

Relationship to Student □ Parent □ Legal guardian □ Foster parent □ Step parent □ Other: ___________________________

Email Address __________________________________ Cell Number __________ Work Number __________

Lives with student □ Yes □ No Has legal custody of student □ Yes □ No

Has permission to pick up student □ Yes □ No Gets mailings for student □ Yes □ No

Should have access to Campus Portal (online access to grades and attendance information; visit www.baltimorecityschools.org/campus-portal) □ Yes □ No
OTHER HOUSEHOLD MEMBERS – Please list any other individuals, including children, who live with the student (e.g., siblings, grandparents, etc.). Please list additional household members on a separate sheet of paper.

Household Member 1
Legal Name

Gender [ ] Male [ ] Female
Date of Birth ________________
Relationship to Student ____________________________________________

Is this person a current City Schools’ student? [ ] Yes [ ] No
Does this person live in the primary or secondary household? [ ] Primary [ ] Secondary

Household Member 2
Legal Name

Gender [ ] Male [ ] Female
Date of Birth ________________
Relationship to Student ____________________________________________

Is this person a current City Schools’ student? [ ] Yes [ ] No
Does this person live in the primary or secondary household? [ ] Primary [ ] Secondary

EMERGENCY CONTACTS

Emergency Contact 1
Legal Name

Gender [ ] Male [ ] Female
Date of Birth ________________
Preferred Language ____________________________________________
Relationship to Student [ ] Parent [ ] Legal guardian [ ] Foster parent [ ] Step parent [ ] Other: ________________________________
Cell Number __________________ Home Number __________________ Work Number __________________

Emergency Contact 2
Legal Name

Gender [ ] Male [ ] Female
Date of Birth ________________
Preferred Language ____________________________________________
Relationship to Student [ ] Parent [ ] Legal guardian [ ] Foster parent [ ] Step parent [ ] Other: ________________________________
Cell Number __________________ Home Number __________________ Work Number __________________

I agree that the information provided is complete and accurate. I understand that this information is being used by the school district for the purposes of registering my student. I understand that incomplete or inaccurate information may delay, prevent, or invalidate my child’s registration in school. I agree to promptly inform the school district of any changes in this information, including changes in the residency of my child.

Parent/Guardian Printed Name ______________________________________________________________________________________________________

Signature ____________________________________________________________________________ Date ____________________________

MONTH/DAY/YEAR

MONTH/DAY/YEAR
STUDENT REGISTRATION FORM – Pre-k/Kindergarten Addendum

If you are enrolling your child in pre-k or kindergarten, please fill out this section as well.

Number of primary household members __________
Total monthly household income ________________

Is the student fluent in English? ☐ Yes  ☐ No

Use a check to indicate where the student spent the most time in the last 12 months.

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<th>Informal Care</th>
<th>Head Start</th>
<th>Pre-K in a public school</th>
<th>Child Care Center*</th>
<th>Family Child Care**</th>
<th>Nonpublic Nursery School</th>
<th>Kindergarten (repeated)</th>
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*Child care provided in a facility, usually non-residential, for part or all of the day
**Regulated paid child care given to young children in a place residence other than the child’s home

The Enoch Pratt Free Library would like to give your child his or her very own First Card, a free library card for young children that has no late fees. The First Card can be used at any Enoch Pratt Free Library in the city to borrow children’s materials. Your child will receive his or her First Card during the first few weeks of school. To learn more about the First Card, please visit www.prattlibrary.org.

☐ YES, please give my child a First Card. I understand that this means my name, email address, phone number and my child’s name, home address, birthday, and school will be shared with the Enoch Pratt Free Library system.

Please check all items below that apply to the student (please note that this information will help the school prepare needed supports):

☐ Child is not fully toilet trained
☐ Parent or sibling is receiving special education services
☐ Parent/guardian has a chronic illness or is disabled
☐ Child has asthma
☐ Child had experienced death of a parent(s)
☐ Child has long-term use of medication
☐ Child had a birth weight of six pounds or less
☐ Child has hearing problems
☐ Child is/was in foster care
☐ Child has concerns about child’s development
☐ Child has had delayed speech/language
☐ Child has vision problems
☐ Child has a sibling with learning difficulties
☐ Child has/is receiving speech/language therapy
☐ Child has exposure to lead
☐ Child has/is receiving occupational therapy
☐ Child has/had a serious injury or trauma exposure

I agree that the information provided is complete and accurate. I understand that this information is being used by the school district for the purposes of registering my child. I understand that incomplete or inaccurate information may delay, prevent, or invalidate my child’s registration in school. I agree to promptly inform the school district of any changes in this information, including changes in the residency of my child.

Parent/Guardian Printed Name

Signature ___________________________ Date ___________________ MONTH/DAY/YEAR

Baltimore City Public Schools’ Notice of Nondiscrimination

Baltimore City Public Schools does not discriminate on the basis of race, color, ancestry or national origin, religion, sex, sexual orientation, gender identity, gender expression, marital status, disability, veteran status, genetic information, or age in its programs and activities and provides equal access to the Boy Scouts of America and other designated youth groups.

For inquiries regarding the nondiscrimination policies, please contact: Equal Opportunity Manager, Title IX Coordinator, Equal Employment Opportunity and Title IX Compliance

200 E. North Avenue, Room 208 • Baltimore, MD 21202 • Phone: 410-396-8542 • Fax: 410-396-2955
Judith P. Hoyer Early Child Centers

Judy Centers provide a central location for early childhood education and family support services for children from birth to kindergarten. They promote school readiness through collaboration with community-based agencies, organizations, and businesses. Most services or assistance a family may need can be provided directly or arranged by the Judy Center on site or nearby, including health care, adult education, identification of special needs and early intervention, child care, parenting classes, and family literacy.

City Schools has 11 schools with Judy Centers.

- Arlington
- Arundel
- Commodore John Rodgers
- Curtis Bay
- Dorothy I. Height
- Eutaw Marshburn
- Harford Heights
- John Ruhrrah
- Lakeland
- Liberty
- Moravia

**KEY DATES**

**APRIL 23**
Pre-k and kindergarten registration opens; schools start enrolling Priority 1 pre-k students

**APRIL 23 – MAY 23**
Window to apply for early admission to kindergarten

**JULY 1**
Schools start enrolling Priority 2 pre-k students

**AUGUST 1 – 16**
Window to apply for early admission to pre-k

**SEPTEMBER 3**
First day of school for all students

For more information, contact your local school, visit (www.baltimorecityschools.org/pre-k-and-k) or call 443-984-2000.
GETTING READY FOR PRE-K OR KINDERGARTEN

GET EXCITED

★ Get familiar with your child’s school by setting up a school tour and playing on the playground.

★ Find other children in your neighborhood and plan playdates.

★ Read books about going to school and talk about what makes your child excited.

★ Encourage a positive attitude about school.

★ Learn about and join your school’s parent organization.

SET ROUTINES

★ Follow a bedtime routine to ensure your child is getting enough sleep.

Children aged 3 to 5 should be getting 11 to 13 hours of sleep every night.

★ Aim to wake up at the same time every day.

★ Make sure your morning routine includes time for getting dressed, eating breakfast, and brushing teeth.

★ Be sure to leave home early enough to travel to school and arrive on time.

You don’t want to miss any learning!
BEFORE THE FIRST DAY

★ Ask the front office about school drop-off and pick-up.

★ Talk with your child about their feelings about school.

★ Make sure your child knows his or her teacher’s name.

  Use the teacher’s name when you are talking with your child at home, so he or she becomes familiar with it.

★ Visit your child’s school a few times during the summer so that he or she is familiar with the building.

★ Say goodbye with a smile before you leave your child. She or he will “read” your emotions. Leave after you say goodbye.

DEVELOP INDEPENDENCE

★ Be sure your child can dress, zip, button, and snap clothing by him or herself.

★ Have your child practice packing and unpacking a backpack and opening containers such as yogurt, juice boxes, and other lunch items.

★ Be sure your child knows her or his first and last names.

★ Practice goodbyes by role-playing drop-off.

ATTENDANCE

Be sure your child is at school on time and remains in school for the full school day.

Students with a 90% attendance rate are about 10% less likely to be ready for kindergarten than students with a 100% attendance rate.
Your neighborhood school is