

Special Education Citizens' Advisory Committee (SECAC)
DECLARATION OF CANDIDACY
Executive Board

Date
/ /



Contact Information

Candidate's Name: _____

Day Time No.: _____ **Email Address:** _____

The Executive Board of SECAC: is responsible for SECAC's integrity and its overall efficiency in carrying out (COMAR13A.05.02.13), and the committee's mission and annual goals. Each officer and the executive board as a whole are directly accountable to the collective body of SECAC. *If an officer is unable to fully represent SECAC, that officer may be asked to resign from his/her position or a vote may be taken to determine if he/she should continue in that role.*

Office(s) Seeking:

Primary Choice

- Chair
- Vice Chair
- Corresponding Secretary
- Recording Secretary
- Treasurer

Secondary Choice

- Chair
- Vice Chair
- Corresponding Secretary
- Recording Secretary
- Treasurer

Experience: *(As it relates to the office(s) of interest.)*

Statement of Interest: *(Provide a brief statement of interest below.)*

Signature: _____ **Date:** _____

A resume, professional summary and references may be submitted. A SECAC "Voting Member" Application form must be on file in order for your application to be considered. You must live in Baltimore City and you must be considered as an active "Voting Member" of BC SECAC

Survey of Expectations

**Please Answer This Questionnaire To Give SECAC's Executive Board And
Voting Members A Better Idea As Expectations**

1. How did you find out about SECAC? _____
2. What are your expectations of SECAC as a committee? _____

3. How do you feel you would best be able to assist the chair and SECAC as a whole? _____

4. Are there any special skills you have which you feel will benefit SECAC as well as you in your role at SECAC?

5. What items most interest you in working on or assisting with SECAC? _____

6. Which subcommittee would you most like to start out participating on? _____

7. Do you have contact information which can be shared with BCPS staff, SECAC participants and/or others, i.e. public, website, publications, etc.? Please stipulate any restrictions. *(Print clearly)* _____

8. Have you ever attended a SECAC meeting before? If so, when was the last time you attended a SECAC meeting?
Are you a SECAC member?
Yes **No** Last meeting attended? _____

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9. Do you know what SECAC is about? **Yes** **No** **Depends**
 10. SECAC is an active working committee. Will you be able to dedicate time to work with SECAC as a committee member as necessary, i.e. grants and budget requirements, paperwork, preps for meeting, phone calls, edits, attending BOSCO and other meetings, policy writing and review, by-laws, etc. *(Ex: not limited to items listed.)*
Yes **No** **Depends**
 11. Will you be able to attend SECAC monthly public meetings held on the 2nd Monday of each month from 6:00pm to 8:00pm?
Yes **No** **Depends**
 12. Will you be able to attending regular SECAC EB meetings 1-2 times per month in the evenings *(frequency may vary)*?
Yes **No** **Depends**
 13. Will you be able to meeting with BCPS staff, admin., etc., i.e. Executive Director monthly during the day?
Yes **No** **Depends**
 14. Will you be able to help setup meeting rooms/locations prior to meetings and cleanup afterwards, primarily the monthly SECAC public meetings?
Yes **No** **Depends**
 15. Can you provide SECAC a brief bio and picture for BCPS' Website and SECAC's social media and publications within two weeks of obtaining the position?
[Bio] **Yes** **No** **[Picture]** **Yes** **No**

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16. Why do you feel that you would be a good candidate for this SECAC EB position?

 17. If the chair were to leave his/her position tomorrow, do you feel that you would be able to hold that position at this time?
Yes **No** **Depends**