

# BALTIMORE CITY PUBLIC SCHOOLS

Office of Enrollment, Choice and Transfer

## High School Choice Application

*Updated March 2018*

- Do you want to decline the high school placement made for you through the initial school choice process?
- Were you not accepted into any of your original choices?
- Did you miss the deadline for submitting your original choice application?

If your answer to any of these questions is “yes,” then please complete this high school choice application. Simply follow the suggestions below to help ensure that you will be admitted to one of your preferred schools. For more detailed information, please visit [www.baltimorecityschools.org/choice](http://www.baltimorecityschools.org/choice) and review *Choose Your School: Middle and High School Choice Guide*. Each school in the district has designated at least one person as its School Choice Liaison. If you attend a Baltimore City public school, please talk with this liaison about what choices might be best for you.

### Things to Consider

When students decline a placement, they will *not* be placed into one of the higher choices on their original choice application. The original placement in a school lower on the list of a student’s original five school choices was made either because the student was not chosen in a lottery conducted by a preferred school or, for entrance criteria schools, was not ranked sufficiently high. In either of these cases, students may be placed on a wait list for a preferred school option and may be selected off that wait list in the event that spaces become available at a school. Schools contact students directly if they are selected from a wait list, though this may not occur until late summer.

**Please remember that students have until April 20, 2018 to decline their placement in writing to the Office of Enrollment, Choice & Transfer, 200 E. North Ave., Room 106, Baltimore, MD 21202. Updated placement letters will be sent by May 25, 2018.**

Charter Schools and Transformation (Middle/High) Schools: When an 8th grader is enrolled in a school that also has a 9th grade and would like to remain in that school for high school, the student should place that school as the first choice on the application. Students who are applying to the same school they are currently attending, and who place that school as their first choice, are automatically accepted to continue in that school. If the current school is among the five high schools on the application and the student is not accepted into a higher-ranked choice, the student will be automatically accepted into the current school.

### Non-City Residents or Baltimore Residents Not Currently Enrolled at City Schools

Students whose parents or legal guardians are not residents of Baltimore City will only be assigned to a Baltimore City public high school after all Baltimore City students have been placed.

If a student not currently enrolled in City Schools is applying to a school with entrance criteria, they must have a representative from their current school provide numerical grades, test data (national percentile scores on a norm-referenced standardized test not more than one year old) and attendance information. Copies of report cards, test results, birth certificate and appropriate residence documentation (see page 13 of the *Middle and High School Choice Guide*) should be attached to this application form. If testing is needed, please contact the Office of Achievement and Accountability at 443-984-2000.

### High Schools by Category

**Only the schools listed in this table can be included on this school choice application.** Other high schools listed in *The Middle and High School Choice Guide* require either a separate application or a referral, or they no longer have spaces available for additional applicants.

HIGH SCHOOLS	HIGH SCHOOLS WITH CTE PROGRAMS WITH ENTRANCE CRITERIA
<ul style="list-style-type: none"> <li>• Augusta Fells Savage Institute of Visual Arts High School #430</li> <li>• Patterson High School #405</li> <li>• Reginald F. Lewis High School #419</li> <li>• The Reach! Partnership School #341</li> <li>• Renaissance Academy #433</li> <li>• Frederick Douglass High School #450</li> </ul>	<ul style="list-style-type: none"> <li>• <b><u>Carver Vocational-Technical High School #454</u></b> <ul style="list-style-type: none"> <li>○ Business Administrative Services</li> <li>○ Careers in Cosmetology</li> <li>○ Computer Science</li> <li>○ Construction Design and Management</li> <li>○ Construction Trades NCCR – Carpentry</li> <li>○ Construction Trades NCCR - Electrical</li> <li>○ Construction Trades NCCR – Masonry</li> <li>○ Early Childhood Education/Child Care</li> <li>○ Food and Beverage Management – ProStart</li> <li>○ Graphic Communications – PrintED</li> <li>○ Interactive Media</li> <li>○ Manufacturing Technologies</li> </ul> </li> </ul>
<p style="text-align: center;"><b>MIDDLE/HIGH SCHOOLS</b></p> <ul style="list-style-type: none"> <li>• New Era Academy #422</li> <li>• Academy for College and Career Exploration #427</li> <li>• Bluford Drew Jemison STEM Academy West #364</li> <li>• NACA II Freedom and Democracy #349</li> </ul>	<ul style="list-style-type: none"> <li>• <b><u>Edmondson-Westside High School #400</u></b> <ul style="list-style-type: none"> <li>○ Academy of Health Professions (Nursing Assistant)</li> <li>○ Academy of Health Professions (Surgical Technician)</li> <li>○ Automotive Technician</li> <li>○ Business Administrative Services</li> <li>○ Business Management</li> <li>○ Careers in Cosmetology</li> <li>○ IT Networking Academy (CISCO)</li> <li>○ Commercial Baking</li> <li>○ Construction Trades NCCR – Carpentry</li> <li>○ Construction Design and Management</li> <li>○ Early Childhood Education/Child Care</li> <li>○ Finance and Accounting</li> <li>○ Food and Beverage Management – ProStart</li> <li>○ Interactive Media</li> <li>○ Pre-Engineering – Project Lead the Way</li> </ul> </li> </ul>
<p style="text-align: center;"><b>HIGH SCHOOLS WITH ENTRANCE CRITERIA</b></p>	<ul style="list-style-type: none"> <li>• <b><u>Mergenthaler Vocational-Technical High School #410</u></b> <ul style="list-style-type: none"> <li>○ Commercial Baking</li> <li>○ Construction Trades NCCR - Masonry</li> </ul> </li> </ul>
<p style="text-align: center;"><b>HIGH SCHOOLS WITH INTERVIEW</b></p> <ul style="list-style-type: none"> <li>• Bard College Early High School #362</li> <li>• National Academy Foundation #421</li> </ul>	

**Baltimore City Public Schools  
Office of Enrollment, Choice and Transfers**

**Application for High School for the 2018-19 School Year (updated March 2018)**

**Section 1. All applicants must complete this section.**

Last Name		First Name		Initial
<input type="text"/>		<input type="text"/>		<input type="text"/>
Pupil's Street Address				
<input type="text"/>				
City			State	Zip Code
<input type="text"/>			<input type="text"/>	<input type="text"/>
Date of Birth (mm/dd/yy)		Pupil # (City Schools students only)		Sex (circle one)
<input type="text"/>		<input type="text"/>		M <input type="checkbox"/> F <input type="checkbox"/>
Home Telephone No.		Current School # and Name		Current Grade
<input type="text"/>		<input type="text"/>		<input type="text"/>
Additional Telephone No.		Instr.	Setting	LRE
<input type="text"/>		<input type="text"/>	<input type="text"/>	Race
<input type="text"/>		<input type="text"/>		For Office Use
<input type="text"/>		<input type="text"/>		<input type="text"/>

Enter your school choices below, in order. Provide school name and number.\*

For school #400, #410 or #454, list the CTE program you wish to pursue.

#1	<input type="text"/>	<input type="text"/>
#2	<input type="text"/>	<input type="text"/>
#3	<input type="text"/>	<input type="text"/>
#4	<input type="text"/>	<input type="text"/>
#5	<input type="text"/>	<input type="text"/>

\*Note: See the preceding table, List of Schools by Category, for school names and numbers.

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Student Signature Date

**Section 2. Only for students who are *not* currently City Schools students and are applying to schools with entrance criteria. This section to be completed by a staff member at your current school.**

Subjects	Final Grades 2016-17 School Year	1 <sup>st</sup> Quarter Grades 2017-18 School Year	
English			
Mathematics			
Algebra I			
Science			
Social Studies			
World and Classical Languages (specify language and level)			
Test Data			
	Name of Test	Date Given	National Percentiles Scores
Reading Comprehension			
Total Math			
Attendance (August 2017 to November 2017)			
Days Present	Days Absent	Days on Roll	

\_\_\_\_\_  
School Representative's Signature Telephone No. Date

**Section 3. Verification.**

**To be completed by choice liaison only.**

Initials \_\_\_\_\_  
Date \_\_\_\_\_

**Applications must be hand delivered or postmarked no later than April 20, 2018 or they may not be processed. See application instructions for submission location. Applications of students who already received a placement through the first round of the choice process should be accompanied by a completed *Decline Statement* available on the back of this form.**

